



\* Required Fields

Student Financial Services  
Attn: Third Party Billing  
1420 Austin Bluffs Pkwy  
Colorado Springs, CO 80918  
719-255-3391  
tuitasst@uccs.edu

## Tuition Remission

1. **Student Information:** \*Student Name: \_\_\_\_\_ \*Student ID Number: \_\_\_\_\_  
 \*EMPLID: \_\_\_\_\_ \*Position Number: \_\_\_\_\_

2. **Funding Department / College Information**

\* Department/College: \_\_\_\_\_

\* Contact Name: \_\_\_\_\_ \*Phone Number: (\_\_\_\_) \_\_\_\_\_

\* E-Mail: \_\_\_\_\_

\* SpeedType: \_\_\_\_\_ \*Account Code: \_\_\_\_\_

Please check appropriate box if authorizing 100%	Specify dollar amount below:
<input type="checkbox"/> *Tuition (In-State residency rate)	\$ _____
<input type="checkbox"/> *Mandatory Fees (if not checked, student will have out of pocket cost)	\$ _____
<input type="checkbox"/> *TAAP (required course materials)	\$ _____
<input type="checkbox"/> *Other Fees (ex: parking pass, specify below)	\$ _____
<b>TOTAL AUTHORIZED</b>	\$ _____

Or

3. **Funding Information**

➤ \*Term covered by funding:  
 (Please note a new form is required every  
 term. Indicate one term only.)  
 \_\_\_\_\_

\*Please Check One:

Tuition Remission (see definition below)

Department Internal Award  
 (paid out of department budget/speedtype)

4. \*Justification:

**Graduate Assistance Tuition Remission Eligibility:**

- UCCS allows tuition remission benefits to be offered to graduate level students in eligible 1500 series positions.
- The student must be employed on the UCCS campus, and must work in the position for 12-weeks minimum.
- The student must be enrolled in a main campus graduate program.
- A student must use the tuition remission in the semester in which they hold the position.
- Withdrawal from a course after the census date will result in loss of tuition coverage for that course.
- Tuition Remission should not be confused with the University of Colorado's tuition waiver (Educational Assistance Program).
- Tuition remission must be applied directly against actual tuition charges on the student's bursar bill. In order to comply with federal requirements, it may not be paid out as a general scholarship or as an increase in salary.

\*Printed Name of Person to Sign for Department/College

\*Signature of Person to Sign for Department/College

\*Date

Bursar Use Only

Financial Aid Approval Signature